

# Jordan Williams

## Warehouse Associate

### PROFILE

Dependable warehouse professional with progressive experience in receiving, order fulfillment, shipping, inventory control, and

### EDUCATION

Central Valley High School | High School Diploma | 2012\nWorkplace Safety and Forklift Training | 2021

### PROFESSIONAL HISTORY

North Star Distribution | Warehouse Associate | 2021 - Present

Receive shipments, pick orders, load trucks, and keep inventory accurate.

Follow safety procedures and help new team members learn the daily workflow.

Bayline Logistics | Shipping Clerk | 2018 - 2021

Prepared labels, checked quantities, and coordinated outgoing freight.

Kept staging areas organized so drivers and teams could work on time.

Greenway Home Supply | Stock Associate | 2016 - 2018

Restocked product, assisted customers, and kept aisles safe and organized.

Used scanners and basic inventory systems to locate merchandise quickly.

### SKILLS

Order picking, Receiving, Shipping, Inventory control, RF scanners, Loading and unloading, Safety procedures, Forklift awareness